



Emily Follensbee Admirable Use Policy 2025-2026

Digital Technology for Learning

Emily Follensbee School is looking forward to continuing the use of technology for the 2025–2026 academic year. With support from teachers and education assistants, students will have opportunities to engage with tablets, computers, applications, Eyegaze technology, and other digital tools, including personal mobile devices (PMDs). Before technology is used in the classroom, learning expectations are clearly communicated to teachers, education assistants, students, and parents/guardians. Staff have also reviewed the Artificial Intelligence (AI) guidelines to ensure the responsible and effective use of AI tools for teaching and learning. The use of technology is an integral component of learning at all CBE schools and is supported by Alberta Education's Information and Communication Technology (ICT) Program of Studies. By accessing the school's digital resources and network, students, parents, teachers, and education assistants agree to follow the digital technology use guidelines outlined in this document, as well as the division's Digital Citizenship expectations. For more information about Digital Citizenship, visit [Digital Citizenship Info](#).

CBE My Devices Network

The CBE My Devices Network enables students and staff to access wireless Internet on school-owned technology and personal devices. Students and staff are expected to follow the same Admirable Use Policy when assessing this network. The school does not accept any responsibility for loss or damage of any personal electronic devices. For more information about the CBE network, visit [CBE Get Connected](#).

Prohibited uses of technology include:

- Use of someone else's CBE account including to access to the network
- Sending or displaying inappropriate messages or images
- Using obscene language
- Harassing, insulting or attacking another person or their reputation
- Trespassing in other people's folders, work or files
- Accessing, posting, sending or downloading inappropriate material
- Assuming the identity of another person
- In any way, moving, opening hardware or computer accessories
- Any attempt and/or threats to harm a person
- Plagiarism of online content
- Posting, publishing, circulating or distributing someone's personal information (images, work, etc.) without their consent
- Use of technology or the network to access sites/software not approved by staff
- Downloading or uploading content not approved by staff
- Damaging or misusing equipment

Procedure for Policy Violation

Depending on the severity of inappropriate use, consequences will be determined by the administrative team. This Admirable Use Policy complements a number of Calgary Board of Education Administrative Regulations. For more information about the CBE network, visit [Policies and Regulations](#).

Please connect if you should have any concerns or questions.

Sincerely,

Jennifer Hart
Pronouns (she/her)
Principal, Emily Follensbee School
Calgary Board of Education | JMHart@cbe.ab.ca
t | 403-777-6980